

Jacqueline M. Stoken, D.O., P.C.

1454 30th St., Ste 109
West Des Moines, IA 50266
515-327-0046

ITEMS TO BRING TO YOUR APPOINTMENT

1. The enclosed paperwork, completed in black ink.
2. Your insurance card and driver's license or other government issued photo ID.
3. A list of medications and supplements that you are taking.
4. A copy of all medical records (including x-ray and MRI reports) from other treating physicians.

Please arrive 15 minutes prior to your appointment time with paperwork completed.

Please note, copays are due at the time of service. For your convenience, we accept cash, checks, MC/Visa/Discover.

CANCELLATION POLICY

Time is important to you and to us. We try to see you as scheduled and strive to avoid delays. We understand however, that emergencies do arise and inclement weather may prohibit travel. As a courtesy, in the event of an emergency, please call our office as soon as possible to notify us that you will be unable to make your appointment. Otherwise, we do require a 24 hour advance notice to cancel or reschedule your appointment. If less than 24 hours notice is given, you will be assessed the following cancellation fees which must be paid prior to seeing the physician again:

New patients - \$50 Established patients missing two consecutive visits - \$50

Please note if three or more appointments are missed with our office, our physician may choose to stop providing medical care to you. Thank you for being respectful of our cancellation policy. We look forward to a long relationship with you.

DIRECTIONS TO OUR OFFICE

Please note we are in West Des Moines not Des Moines

From I-235 Eastbound/Westbound:

You may take the 22nd Street Exit:

- * Go north approximately ½ mile until you see a Walgreen's
- * Turn west/left on Westown Pkwy
- * 30th St is just before the 2nd light across from the Holmes Murphy building
- * Turn left/south on 30th St.
- * We are in the West Winds Bldg. at bottom of hill where road starts to curve left (or south of the LINK Associates bldg).
- * Suite#109 is around the back of the bldg. – 1st door on the right - Parking is available in front of our office door.

Or you may take the Valley West Drive / 35th Street Exit:

- * Get in right lane and head north to 1st intersection / Westown Pkwy (you will see a BP Gas Station, Bank of America, and Valley West Mall at this intersection)
- * Turn east/right on Westown Pkwy
- * Follow Westown Pkwy to next light
- * Turn east /right at this light (this is still Westown Pkwy – if it is University, you have gone too far)
- * Take an immediate right / turn south on to 30th St.
- * We are in the West Winds Bldg. at bottom of hill where road starts to curve left (or south of the LINK Associates bldg).
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